

This is to inform you about your rights about the use and protection of your personal data within the scope of 6698 numbered Personal Data Protection Law (*Law*) in effect.

As **Ankara Ofis Yem Gıda ve Makine San. Tic. A.S.** (Trade Registry No: 624-ÇUBUK) (Company) in the capacity of "Data Supervisor "; within the scope of *Law* and within the scope of our legal requirements and legitimate interests during our commercial activities; we perform operational activities by obtaining, saving, storing and updating your personal data completely or partially via automated or non-automated ways, provided that they are part of any data recording system.

Legal Reasons for Processing Personal Data

Within the scope of the relationship we will establish for the products and services you may receive from our company or give to our company; we process your personal data for the legal reasons below which are covered in the 2nd Paragraph of Article 5 of the Law:

- It is clearly stipulated in the laws,
- It is necessary to process personal data of the parties to the contract, provided that it is directly related to the contract you have signed with our company or related with the fulfillment of this contract.
- It is mandatory for our company to fulfill its legal obligation,
- Data processing is mandatory for the creation, use or protection of a right,
- Data processing is mandatory for the legitimate interests of our Bank, provided that it does not harm your fundamental rights and freedoms,
- For your private personal data; having your explicit consent.

Purposes of Processing Personal Data

- The products we sell or buy, the services we provide or receive as part of legal obligation and creating offers for them,
- To keep required information, to report and inform the public institutions that we have the obligation to provide information such as BDDK, MASAK, GİB, Ministry of Agriculture and Forestry or the Ministry of Commerce,
- To record necessary information such as identity, address or other required information such as location in order to identify the information of the person performing the transactions in the commercial activity or the activities defined in employment contract,
- In case of emergency or important information; delivering information through your contact details,
- Planning and realizing customer-specific product, service and offer activities, marketing and advertising profiling and segmentation, managing customer relations, using them in analysis studies, performing statistical studies.
- Recording camera images in our buildings due to workplace security practices,
- To fulfill our administrative and legal obligations and the requirements of the contracts we have signed with you.

With Whom and For What Purposes Do We Share Your Personal Data?

If necessary, we share your personal data only with persons and organizations permitted by the Law. These persons and organizations are listed as follows: To the Revenue Administration within the scope of Tax Legislation, persons permitted by the Banking Law and legislation for financial transactions, institutions, institutions considered as financial institutions and other third parties, program partner organizations that we receive services from or cooperate with to carry out our activities. , domestic and foreign banks,

It can be shared with the controlling shareholder for the purpose of managing the company and conducting its commercial activities, and with business and solution partners as well.

The Company will be able to transfer personal data to its suppliers to a limited extent in order to ensure that the services; bought from external suppliers and required by our Company to fulfill its commercial activities; are provided to our Company.

In addition, it has the authority to transfer personal data within the specified and given conditions, domestically and abroad in accordance with other conditions in the Law.

Collection Method of Your Personal Data

Your personal data is collected in verbal, written or electronic media through channels such as the Head Office, Branches, telephone or website and e-mail.

What Are Your Rights Under the Law?

By contacting our Company whenever you wish,

- You can learn whether your personal data was processed, the purpose of processing and whether it was used in accordance with its purpose, and if it was processed, you can ask for information about it,
- You can learn the third parties with whom your information is shared in the country and abroad in accordance with the law,
- If you think your information is incomplete or incorrectly processed, you can request correction,
- Request deletion or disposal of your information within the framework of the conditions stipulated in article 7 of the Law,
- Request that third parties; to whom your information is transferred; be notified of your requests specified in articles (c) and (d) and request them to perform the same actions,
- You can object to the occurrence of a result against you due to the analysis of your information through automatic systems, or if you think that it has been recorded or used illegally and you have suffered damage for this reason, you can request the compensation of the damage.

If your application for these purposes requires an additional cost, you may need to pay the fee in the tariff determined by the Personal Data Protection Board. Your requests in your application will be concluded as soon as possible and within 30 (thirty) days at the latest, depending on the nature of the request.

In order to benefit from your rights under the law, you can send your applications in writing; by mail via Notary Public, registered electronic mail (KEP), e-mail with secure electronic signature or submit them personally.

* Our company will update this information when there is any change in the personal data inventory study.